



FRIENDS OF SHERFIELD

FAMILY FUN DAY STALL BOOKING FORM SATURDAY 18 SEPTEMBER 2021, 11am - 4pm

Business name: _____

Address: _____

_____ **Postcode:** _____

Telephone: _____ **Email:** _____

Mobile: _____ **Contact name:** _____

Product Range: _____

Booking Options

Combinations: One table OR one table and space for a rail OR two tables

No. of tables (c. 1.8m provided) £35 each (max 2 per booking) Qty ____ £ _____

Space for rail (rail not supplied) £10 each (max 1 with table) Qty ____ £ _____

This **event is outdoors** so you may bring a small gazebo no larger than 3 x 4.5m. Please tick if you will be bringing a gazebo or similar ____ (no charge)

Payment

Bank Transfer (preferred)

Account name: Friends of Sherfield

Sort code: 30-90-89

Account number: 53920160

Reference: SEPT2021 and your business name

**BOOKINGS CANNOT BE CONFIRMED UNTIL COMPLETED BOOKING FORM,
PAYMENT AND VALID PUBLIC LIABILITY INSURANCE HAVE BEEN RECEIVED.**

Please return this completed form and a copy of your valid Public Liability Insurance for the attention of Charlotte Grant to secretary@friendsofsherfield.org



FRIENDS OF SHERFIELD

Terms and Conditions

Cancellation policy:

Cancellations must be received in writing (via email or post) in advance of the event. The following cancellations charges apply:

6+ weeks' notice:	Full refund
5-6 weeks' notice:	60% refund
4-5 weeks' notice:	40% refund
0-4 weeks' notice:	No refund
Failure to attend:	No refund

Cancellation by the Organiser:

If unforeseen circumstances (weather or emergencies outside of control) cause Friends of Sherfield to cancel an event all stall holders will be informed as soon as possible and a full refund will be made if the event cannot be rescheduled on an alternative date within four weeks of the original date.

Payment:

1. Payment must be received, in full, prior to the event.
2. You will receive a confirmation via email within 24 hours of receipt of payment confirming your place.

Stall Locations:

All stalls will be positioned at random and dependent on the fit/size of the stall for each allocated event area. Should you have any specific requirements, please list them below. We cannot guarantee these will be met but will make best endeavours to do so. One table will be provided, unless otherwise stated.

Specified requirements: _____
